## **REGISTRATION FORM**

2004 Satellite Direct Readout Conference: A Decade in Transition• Miami, FL • December 6-10, 2004

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<ul> <li>[ ] Registration fee: U.S. \$295 for payment received by 15 November 2004.</li> <li>[ ] Special Banquet tickets: Please add U.S. \$35 for each banquet ticket you require</li> <li>[ ] Registration fee: U.S. \$325 for payment received after 15 November 2004.</li> <li>[ ] Exhibitor Registration: U.S. \$500</li> <li>Check here if making payment by [ ] wire transfer or [ ] check payable to SSAI (SDRC)</li> </ul>		

\*\* If paying by Visa or MasterCard, you may also register directly at the total electronic registration web site http://directreadout.noaa.gov/miami04

## REGISTRATION INSTRUCTIONS

Note: Your registration to the Conference is contingent upon receiving full payment of the registration fee. **The Conference registration fee** is US \$295 for payment and registration received by 15 November 2004. After 15 November, the Conference registration fee is US \$325. A **Conference banquet** Thursday evening, December 9, is not included in the registration fee. If you will attend the banquet, <u>please add \$35 for each banquet ticket</u> required to your registration fee.

Registration fees may be paid by:

1) a check drawn on a United States bank, or bank with a branch operating in the United States. If paying by check, Make the check payable to SSAI (SDRC). Mail your check and completed REGISTRATION FORM to

Satellite Conference NOAA NESDIS E/SP3 5200 Auth Road FB4, Rm 3320 Suitland, MD 20746-4304 USA

- **2) wiring U.S. funds** to the Citibank FSB, for deposit to Account 17585885, Routing number #254070116. To confirm your wire payment of the registration fee, please provide a copy of your transfer receipt with your registration. If paying using a bank wire transfer, Fax a copy of the wire transfer receipt and the completed REGISTRATION FORM to: +1 301 457-5620, or mail registration form and a copy of the wire transfer receipt to the address above.
- **3) VISA or MasterCard credit card**. If paying by credit card, complete the required information on the REGISTRATION FORM. Fax the completed REGISTRATION FORM to: +1 301 457-5620. If paying by credit card, you can also use our total electronic registration web page,

http://directreadout.noaa.gov/miami04

**Cancellations.** If you must cancel your registration, cancellations received on or before 15 November 2004, will receive a full refund less a U.S. \$50 cancellation fee. After 15 November, no refunds will be given.

For any **questions concerning registration**, Email satinfo@noaa.gov, or send a Fax to +1 301 457-5620 (Attn: Direct Readout), or telephone +1 301 457-5681 Extension 124.